QUICK START GUIDE

Ambient Listening



Utilizing our AI technology to transcribe your daily appointments and create a comprehensive and accurate SOAP note will improve productivity and allow veterinarians to focus more on patient care.

Using Covetrus[®] AI Ambient Listening

To utilize ambient listening, follow the process below:

Locate medical record

- Use the search bar at the top right of the application to lookup the patient's name.
- Click the patient's name to open the medical record.

Open a new Exam Form

- Under Quick Links, click •
- Select a provider from the drop-down and •

Exam

click Save

Set the toggle to New From and select a form ٠ from the drop-down menu.



Record the exam

Locate the **Covetrus AI** section of the Exam From.

Al will be indicated by the 🗞 symbol within the application.

Inform the client that you will be recording • the session and **check the box** once you have gained their consent.

I have confirmed the clients consent for recording

Click Start Recording

to begin.

Once you have completed the exam, click

to create Finish and generate summary

the transcription.

Pausing the recording

If at any point you need to stop the recording, click the microphone button to pause and resume.

Recording



Recording Paused

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Save transcription

Once you have clicked to generate summary it may take 5-7 minutes to load. Feel free to navigate away from the page while the summary is being generated and come back when ready.

- Refresh the page. When the summary is available a banner will display.
- Click into the first box in the exam form.

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	۵ ۵	Summary generated by AI. Please check accuracy. Summary - 2/14/25 at 10.23 AM	
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		o words "	

- Review and update the SOAP note as needed.
- Click Save
- Please review AI-generated SOAP note for accuracy.



877-999-2838 | software.covetrus.com

